



# INTERNATIONAL STUDENTS **ORIENTATION GUIDE**

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FEBRUARY 2020



Melbourne University  
Law Students' Society



*We wish you all the success at  
Melbourne Law School!*

MULSS and GLSA Present



Melbourne University  
**Law Students' Society**



Global  
**Law Students**  
Association

# Melbourne University Law Students' Society (MULSS)



## DANIEL PRESIDENT

Welcome! Congratulations on being accepted into Melbourne Law School (MLS) – you should feel proud of this huge achievement on its own! It's even more impressive given the extra effort you've put in to travel to Melbourne and, in many cases, study in a second language.

My name is Daniel Bennett-Spark and I'm the President of the Melbourne University Law Students' Society (LSS), which is the peak student organisation here at MLS. My role is to oversee the Society as a whole and act as your representative and advocate to external organisations and the university.

The LSS provides heaps of benefits to students through guides like this as well as social opportunities, and educational and career enrichment. Joining a student organisation is also a fantastic way to gain different experiences and meet new people at MLS. I encourage you all to find one that sparks your interest and get involved!

Finally, please make sure that you look after your mental health during your time here. While rewarding, this is a stressful degree that adversely affects everyone. If you are ever feeling overwhelmed, anxious or depressed, please make sure that you reach out to your friends and family, as well as engage with the services provided by the University. You are not alone in these feelings.

I'm very excited to see you all around the building throughout the year! Be sure to pop in to the LSS offices on Level 2, or email [president@mulss.com](mailto:president@mulss.com). I would love for you to introduce yourself and have a chat if you ever see me around!

All the best as you settle into the new degree!



## JAKE INTERNATIONAL STUDENTS' REPRESENTATIVE

Hi everyone, my name is Jake and I am your International Students' Representative for 2020.

I have been an international student for quite some time, so I understand how moving to a new country can be challenging. But don't worry, you are not alone! My role is to make sure that you are supported throughout the year, so always feel free to reach out to me for any questions you may have!

The JD is a fantastical journey. There are abundant opportunities provided by the Law School and student societies. There are also many events outside of school that you can attend. My best piece of advice for law school is that sometimes things may be outside of your comfort zone, but always give them a try!

If you have ANY questions, please send me an email at [international@mulss.com](mailto:international@mulss.com).

# GLOBAL LAW STUDENTS ASSOCIATION (GLSA)



## LIZZIE

**PRESIDENT**

On behalf of the Global Law Students Association (GLSA), it is my very great pleasure to welcome you to Melbourne Law School. A hearty congratulations to you all for making it here, and I sincerely hope that the next three to four years are full of social and intellectual stimulation, and personal fulfilment.

The next stage of your life is indeed an exciting one. Not only will this experience enrich your own lives, but you will also play an invaluable role in shaping and growing the perspectives of your peers, be they domestic or international.

The GLSA is committed to ensuring that your time as a law student is as smooth and well-informed as possible. Our International Student Liaison portfolio has proved itself year after year to be an innovative and attentive team that is exceptionally well poised to provide the upmost support to international students at any stage of the JD or MLM. Please don't be a stranger - we can't wait to meet you!



## MARIAM

**INTERNATIONAL STUDENT LIAISON**

Hello incoming class of international students! My name is Mariam Kayani and I'm one of the International Student Liaisons for the GLSA. I'm so very excited to welcome you all to Melbourne Law School. I'm here to help you navigate through the JD journey as smooth as possible.

I'm international just like you, so I know what it feels like to be all alone in a new country! I am Pakistani but grew up in the United States so I've had my fair share of moving around. The JD program can be challenging at times, but there are numerous ways to gain support in order to make the best out of your time here.

Everyone at GLSA is more than happy to have a chat over coffee and provide a helping hand in any way we can. So, please don't hesitate to drop by the office or just shoot us a message on Facebook if you have any questions or reservations!



## ALEXANDER

**INTERNATIONAL STUDENT LIAISON**

Hello guys! My name is Alexander Qin, and I'm the other International Student Liaison (ISL) for the GLSA. Welcome to Melbourne Law School!

I know that you must be super excited to start your JD in Melbourne. I would say that your journey here would be absolutely amazing! Studying law may be challenging, especially for some of our international students whose first language is not English. But rest assured, the faculty and the student associations in MLS are striving to provide you with the best support and to help you succeed in your study.

This year, the ISL portfolio of GLSA prepared numbers of events. This includes the International Student Moot Competition, law firm tours, English Test Preparation Classes, and so on, to help you get accustomed to the study life in MLS. In the meantime, please feel free to visit the GLSA office on the 2nd floor of the law building and talk to us. We are always there and willing to help.

## ACCOMMODATION



## STUDENT APARTMENTS

There are many student apartments located around MLS and the University, making them very convenient.

These are some options:

[www.urbanest.com.au](http://www.urbanest.com.au); [www.sha.com.au](http://www.sha.com.au);

[www.unilodge.com.au](http://www.unilodge.com.au);

[www.mystudentvillage.com](http://www.mystudentvillage.com)

## RESIDENTIAL COLLEGE

At the University of Melbourne, there are several residential colleges. All your basic needs, such as internet and meals are usually provided. For more information: [www.colleges.unimelb.edu.au](http://www.colleges.unimelb.edu.au)

Another option is the Graduate House which is less than five minutes away from MLS. Internet, breakfast and dinner (weekdays) are provided. For more information: [www.graduatehouse.com.au](http://www.graduatehouse.com.au)

## FIND A HOUSEMATE

Sharing accommodation can be more budget friendly. You can use your Melbourne JD facebook page to look for JD housemates. Alternatively, you can check these websites:

[www.flatmates.com.au](http://www.flatmates.com.au); [www.gumtree.com.au](http://www.gumtree.com.au);

[www.fairyflossrealestate.com](http://www.fairyflossrealestate.com)

## PRIVATE RENTAL

The city is flooded with high rise apartments. In addition, surrounding suburbs tend to have houses that are more affordable and suitable for sharing.

It is good to start by searching through:

[www.realestate.com.au](http://www.realestate.com.au); [www.domain.com.au](http://www.domain.com.au)

## GETTING AROUND



## FIRST STEP

### GET YOUR MYKI

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You need Myki for travelling on trains, buses and trams outside the free tram zone,

You can purchase the card at certain tram stops with the Myki machine, train stations, and various convenience stores, such as 711.

## RECOMMENDED APPS

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Tram  
Tracker



Public Transport  
Victoria

## TRAINS & TRAMS

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Trams run frequently around the CBD. They also travel to the inner and outer suburbs.

You do not need to touch on your Myki within the Free Tram Zone. Check out the FREE TRAM ZONE here:

[www.yarratrams.com.au](http://www.yarratrams.com.au)

Trains are recommended for longer distance travels. There are four train stations in CBD: Flinders, Melbourne Central, Parliament, and Flagstaff. It may seem confusing at first to understand the networks but there are officers around the gates and platforms to get assistance from. It is also recommended to plan your trips in advance with Journey Planner on:

[www.ptv.vic.gov.au](http://www.ptv.vic.gov.au)

## TANDEM PROGRAM



### WHAT IS THE TANDEM PROGRAMME FOR INTERNATIONAL STUDENTS?

The Tandem Program is an international student integration program run by the International Student Representative from the LSS and the International Student Liaisons from the GLSA.

International and domestic students who have already completed at least one year at MLS (the Senior) will be matched with an incoming international student (the Junior). Each student will be given the opportunity to designate their goals deriving from the program, including how often you meet and what the subject of each meeting will be – this can range from just meeting up for some banter, or more serious meetings about clerkship applications – its up to you!

At the end of the year we will all meet up for some end of year drinks to give each student the opportunity to thank their Senior for their support. Through this program, we hope to facilitate Internationals' integration into their new cultural surroundings.



# ANSWERS TO FAQ'S FOR INTERNATIONAL STUDENTS

2020

Special thank you to Judith Marychurch (Assistant Dean of Teaching And Learning) and the Student Visa team.

\*\*This is based on information available in January 2020 and may have changed\*\*



## WHERE CAN I GO FOR A GENERAL VISA RELATED QUESTIONS?

For general visa questions, see the University of Melbourne's visa support page:

<https://students.unimelb.edu.au/admin/student-visas>

For Australian Government regulations relating to international students see:

- <http://www.australia.gov.au/information-and-services/immigration-and-visas/studying-in-australia>

## CAN I WORK IN AUSTRALIA WHILE I'M STUDYING?

You and your dependents can only work after you have commenced your course and in accordance with the work hour restrictions. You must also apply for a Tax File Number before you start working and complete a tax return each year.

For details, see: <https://students.unimelb.edu.au/admin/student-visas/working-on-a-student-visa>

## CAN I STAY IN AUSTRALIA AFTER I'VE COMPLETED MY STUDIES?

If you wish to stay in Australia temporarily, you can generally make an onshore application for a visitor visa unless your current visa has a 'no further stay' condition. Types of visas you may be eligible for include:

- Temporary Graduate Visa (most common)
- Various temporary and permanent visa options if you have completed your Australian degree and have work experience,
- Employer sponsored visa,
- Training and Research visa (subclass 407) to undertake practical training.

If you have accepted an offer to do further study in a CRICOS registered course, you can submit a new student visa application. For more information, see the Department of Home Affairs website or visit:

<https://students.unimelb.edu.au/admin/student-visas/staying-in-australia>

## CAN I APPLY FOR AUSTRALIAN CITIZENSHIP AFTER COMPLETING MY STUDIES?

It depends on whether you meet eligibility requirements for Australian Citizenship. For details, see

<https://www.homeaffairs.gov.au/trav/citi>

## I'M CONCERNED MY VISA IS ABOUT TO EXPIRE, WHAT SHOULD I DO?

You may need to apply for a further student visa if, amongst other things:

- Your current visa will expire before you can complete your course;
- You have commenced a new course of study; or
- Your first visa has been cancelled by the Department of Immigration and Border Protection (DIBP)

If you apply in Australia you will usually be granted a bridging visa A (BVA) which allows you to lawfully remain in Australia whilst your new visa is processing. If you have a BVA and need to leave Australia, before departing you must apply for a bridging visa B (BVB).

For further information on renewing your visa contact the Student Visa team or

visit this page: <https://students.unimelb.edu.au/admin/student-visas/renewing-your-visa>

## CAN MY FAMILY VISIT ME IN AUSTRALIA WHILST I'M STUDYING HERE?

Immediate family (e.g. spouse, de facto partner or child) can usually join you in Australia on your student visa.

Other family members or friends wishing to visit you in Australia will generally require visitor visas to come to

Australia. For further information, see: [https://students.unimelb.edu.au/student-support/international-student-support/visas/visas-for-your-family\\_](https://students.unimelb.edu.au/student-support/international-student-support/visas/visas-for-your-family_)

## CAN I STUDY PART-TIME?

**International students on a student visa cannot stay part-time.** You must complete your course by the end date of your Confirmation of Enrolment (CoE). Usually, this requires you to enrol in a standard study load of 50 points (ie. 4 subjects) per half-year periods (e.g. January to June).

You can only reduce your study-load and /or extend the duration of your course due to compassionate or compelling circumstances or as directed by the University. To do so you must seek approval from Judith Marychurch, Assistant Dean- Teaching & Learning, prior to making changes to your enrolment. Further information on eligibility and how to apply can be found here: <https://students.unimelb.edu.au/student-support/international-student-support/visas/visa-implications-of-changing-your-enrolment/reduced-study-load>

## IS THE 4 SUBJECTS PER SEMESTER REQUIREMENT SATISFIED IF I STUDY 3 SUBJECTS DURING THE SEMESTER & SOME SUMMER/WINTER SUBJECTS?

**Yes, if you plan it right!** You must complete 50 credit points per half-year (January - June: July - December). This can be either:

- Four subjects during the semester, or
- Three subjects during the semester and one intensive subject over the summer or winter period ([see https://law.unimelb.edu.au/students/jd/studies/course-structure](https://law.unimelb.edu.au/students/jd/studies/course-structure) for example course plans).

You should avoid enrolling in intensives outside of a normal semester in your very final semester as this can impact on completion dates, and have a flow-on effect as it may delay when you can obtain transcripts and letters of completion required for post study work rights visas.

You should discuss your course plan with Judith Marychurch, the Assistant Dean - Teaching and Learning and /or the University's Student Visa team.

## CAN I APPLY FOR A LEAVE OF ABSENCE/STUDY BREAK? IF SO, CAN I REMAIN IN AUSTRALIA?

You may be granted leave of absence for personal, compassionate or other compelling circumstances for up to 1 year. This is assessed on a case-by-case basis. During this period you are not expected to be engaged in any study related activities.

If you are granted leave, the University must notify the Department of Home Affairs of the changes to your enrolment. The reason for your leave will determine the implications for your student visa. For further information see: <https://students.unimelb.edu.au/admin/leave>.

## CAN I REMAIN IN AUSTRALIA FOR THE DURATION OF MY STUDENT VISA IF I COMPLETE MY DEGREE BEFORE MY VISA EXPIRES?

The Student Visa team have advised that this depends on the time of completion, with stay periods prescribed irrespective of your visa validity period. Please note that for:

**June Completions** - you must depart Australia or make other visa arrangements with Home Affairs by 30 August of the year in which you complete your course or before your current visa expires (whichever is the earliest).

**December completions** - you must depart Australia or make other visa arrangements with Home Affairs by 15 March the following year or the expiry date of your visa (whichever date is earliest).

**Other** - you must depart Australia or make other visa arrangements with Department of Immigration and Border Protection (DIBP) within two months from your completion date or before your current visa expires (whichever date is earliest).

## WHAT SHOULD I DO IF I AM HAVING MENTAL HEALTH ISSUES (E.G. INCLUDING STRESS, ANXIETY, DEPRESSION, LIFE TRANSITIONS, CULTURAL ADJUSTMENT)?

There is no issue too big or too small to seek help. If you are stressed, anxious, depressed or facing other mental health issues, there is an abundance of support for you.

The GLSA and MLS really encourage you to seek help! If you or someone you know is struggling, confidentially contact any of the following people or services listed below.

### SUPPORT AT MLS

**Student Leaders** - chat confidentially on level 2 of MLS with:

- GLSA International Students' Liaisons Mariam Kayani and Yuandong Qin (glsa-international@lists.unimelb.edu.au)
- LSS International Students' Representative Jake Huang (international@mulss.com)

**MLS Wellbeing Team** - You can book an appointment and find useful links to policies and procedures, services by the University, community, or outside uni, and mindfulness resources on the MLS Wellbeing website:

<https://law.unimelb.edu.au/students/academic-support-and-wellbeing/wellbeing>.

**MLS Equal Opportunity Liaison Officer, Wendy Ng** - the MLS Equal Opportunity Liaison Officers for International, Cultural Diversity and Non English-speaking Background (NESB) Students. Contact Wendy via email (wendu.ng@unimelb.edu.au).

**Assistant Dean** - Contact the lovely Assistant Dean of Teaching and Learning, Judith Marychurch ([jmarychurch@unimelb.edu.au](mailto:jmarychurch@unimelb.edu.au)) for academic matters and wellbeing.

### SUPPORT FROM THE UNIVERSITY OF MELBOURNE

#### Counselling and Psychological Services

Counselling and psychological Services (CPS) provide a range of services for University of Melbourne students including

- Free, confidential, individual short-term professional counselling sessions from 9am-5pm Monday to Friday. Appointments can be booked by calling 83446927. For more information visit: <https://services.unimelb.edu.au/counsel/making-an-appointment>
- Workshops,
- Resources on many topics relevant to international students, including (not exhaustive) homesickness, anxiety, sleep, motivation, and self-care.

### EXTERNAL SUPPORT

- Beyondblue: Free 24-hour support, advice and information on anxiety, depression, mental health (call 1300 22 4636 or visit <https://www.beyondblue.org.au>).
- Lifeline: Free 24-hour online, phone and face-to-face crisis support and suicide prevention (call 13 11 14 or visit <https://www.lifeline.org.au>).
- Suicideline: Free 24-hour telephone counselling and information service for anyone thinking about suicide, worried about someone, or have lost someone to suicide (suicideline.org.au).
- Mensline: Free 24-hour support, information and referral service run by professional counsellors for men with family and relationship concerns (www.mensline.org.au).

MLS provides many services to assist all students, including international students, with a permanent or temporary condition that may arise from a sensory, physical, psychological, medical or neurological condition, as outlined on the Student Equity and Disability Support web-page (<https://law.unimelb.edu.au/students/academic-support-and-wellbeing/wellbeing/>)

The policies and services currently available at the date of publication are outlined below. You should also check the website for any updates.

## CAN I APPLY FOR SPECIAL CONSIDERATION FOR ONGOING CONDITIONS

### → Eligibility (when this can be sought):

- Where you have long-term, ongoing conditions that are expected to impact your studies for 6 weeks or more (e.g. disability, chronic or permanent health condition, official commitment such as elite athletes or performers, religious or cultural observance, students with carer status).
- Registering for ongoing special consideration gives you streamlined and holistic support.

### → How to apply: (see <https://law.unimelb.edu.au/students/academic-support-and-wellbeing/wellbeing/procedures#special-con-ongoing>)

1. Check that ongoing support is appropriate for your circumstances
2. Compile supporting documents outlining the impact of your circumstances. What documentation is appropriate depends on the circumstance. For health-related circumstances this requires a Health Professional report (HPR) or a letter from a treating practitioner outlining the impact on studies and recommended adjustments. For more information visit the website above.
3. Make an appointment with MLS Wellbeing Coordinator via the website above or by emailing [law-wellbeing@unimelb.edu.au](mailto:law-wellbeing@unimelb.edu.au).
  - Then, if recommended, apply for Special Consideration (ongoing support) via <https://law.unimelb.edu.au/students/academic-support-and-wellbeing/wellbeing/procedures#special-con-ongoing>.
  - For Alternative Exam Arrangements you must register before the census date for your subject.
4. Student Equity and Diversity Support (SEDS) will then notify you regarding whether you are eligible for Special Consideration (ongoing)

### → If you're eligible, what does this mean?

- You must make an appointment with a SEDS advisor to develop an Academic Adjustment Plan (AAP), outlining the adjustments available to you. These may include: reduced study load, leave of absence, extra leave, extension, alternative exam arrangements (see below), note-takers, special equipment, accessible teaching spaces.
- You may be eligible for Alternative Exam Arrangements (AEA) to alleviate the impact of your conditions, such typed responses, smaller venue, interpreters. To apply for AEA's you must:
  - Be registered for ongoing support,
  - Register before the census date of your subject,
  - Make an appointment with the Graduate Service Coordinator (Wellbeing) to discuss your options ([law-wellbeing@unimelb.edu.au](mailto:law-wellbeing@unimelb.edu.au)),
  - Provide relevant supporting documents (e.g. a substantiating letter from a health professional)
  - For further information on AEA's see: <https://students.unimelb.edu.au/your-course/manage-your-course/exams-assessments-and-results/exams/alternative-exam-arrangements>.

→ If you cannot complete examinations/take home examinations: you should apply for Special Consideration (unexpected circumstance) and provide: (a) a copy of your Academic Adjustment Plan, and (b) supporting evidence confirming the symptoms experienced in the lead up to and during the exams, confirming that the AEAs were not able to mitigate the impact.

## CAN I APPLY FOR SPECIAL CONSIDERATION FOR **UNEXPECTED** CONDITIONS

### → Eligibility (when this can be sought):

- When unexpected circumstances such as sudden illness (excluding minor ailments), accident or bereavement impact your studies for less than 6 weeks. Whether your circumstances are eligible is assessed on a case-by-case basis.
- Not for computer failure, public transport, headaches or period pain where you can still complete assessments, or personal events such as travel, events or weddings.

### Note:

- If you are registered for ongoing support you still must apply separately for special consideration.
- Not everyone who applies will receive special consideration. If you do not sit your exam and your application is not successful you will receive a fail grade
- For more information on eligibility requirements see: <http://law.unimelb.edu.au/students/academic-support-and-wellbeing/wellbeing/procedures#special-con-unexpe-jd-breadth>.

### → How to apply? You must submit your application to <https://students.unimelb.edu.au/your-course/manage-your-course/exams-assessments-and-results/special-consideration/unexpected-circumstances>:

- Within 4 working days of the assessment due date; and
- With relevant supporting documentation (e.g. Health Professional Report form or a third party verified document for non-medical or mental health grounds)

### → If you're eligible, what assistance does this provide?

- Possible study adjustments include: Supplementary exam during the special examination period; sitting your exam orally, at home or externally; extensions; additional written exercises

## EXTENSIONS ON ASSIGNMENTS

### → Eligibility (when this can be sought):

- Where unforeseen circumstances affect your capacity to prepare for or submit an assessment by the advertised due date/time. Whether this is sufficient is assessed on a case-by-case basis.
- This is not suitable for clerkships, internships, competitions, extra-curricular activities, computer failure, transport delays, personal events such as weddings, minor ailments, travel plans.
- You may apply for extensions for: Essay, research papers, reports, assignments, weekend take-home examinations in the limited circumstances (described below), and assessments outlined in the handbook.

### → How to apply? You must submit your formal application via the above website:

- Before the assessment due date, and
- With supporting documentation listed below.

### Note:

- The **maximum extension is 20 working days** from the original due date. For extensions of more than 10 working days you should submit an application for Special Consideration (unexpected circumstances).
- You will be advised of the outcome of your application within 3 working days of submitting the application.
- Pending an outcome, you should continue to work on your assessment and should email a copy of your work to [law-assessment@unimel.edu.au](mailto:law-assessment@unimel.edu.au) by the original due date/time including: student ID, subject code and name, and the following statement: 'This is a partial submission of my work and I am awaiting an outcome from an extension and/or Special Consideration (unexpected circumstances) review'.
- You can seek a review via [law-wellbeing@unimelb.edu.au](mailto:law-wellbeing@unimelb.edu.au). You should explain the grounds upon which you wish your application to be reconsidered and include any new supporting documentation.

→ **Eligible circumstances:** students may apply for extensions in the following circumstances. The extension may be for a period other than the 24 hours normally applicable for extensions.

- **Personal circumstances** (e.g. bereavement, family illness, family violence, temporary carer responsibilities).
  - Where possible, you should provide independent verifiable evidence by, for example, a psychologist, social worker or police officer. After submitting your application, the Academic Support Officer will let you know if additional evidence is required.
- **Medical conditions** (e.g. sudden illness of short duration).
  - Evidence must be completed by an authorised medical practitioner, preferably through a Health Professional Report (HPR) form.
- **Weekend take-home examinations** (limited circumstances); You may apply for extension if:
  - You are a parent/carer who has parenting or caring responsibilities on weekends. To apply you must provide:
    - Birth certificate for primary school aged children or other appropriate evidence of your role as a parent or carer; and
    - A statutory declaration as to the normal requirements of your role over a weekend period.
- **You are scheduled to work in paid employment** on the weekend of the take home exam and are unable to take leave or otherwise reschedule your work commitments. To apply you must provide:
  - Documentation from the employer of your work commitments on the relevant weekend (e.g. a copy of a work roster, email or letter from the employer); and
  - A statutory declaration of the expected dates and hours of your work on the relevant weekend, describing in detail: the efforts you have made to take leave or otherwise reschedule this work, and your lack of success in those efforts to take leave or reschedule the work commitments.
  - If you cannot provide documentation from an employer as to your work commitments on the relevant weekend, you should consult with Judith Marychurch, the Assistant Dean of Teaching & learning for advice on the appropriate documentation ([jmarychurch@unimelb.edu.au](mailto:jmarychurch@unimelb.edu.au)).
- **You are religiously observant** and participate in religious or cultural practices involving significant time on weekends. To apply you must provide:
  - A letter from a minister or other relevant independent person who can verify the religious or cultural observance, the day of week involved, and time frame normally devoted; and
  - A statutory declaration that you are religiously or culturally observant and will be participating in the relevant activity during the normal period of weekend take-home exam, the date of the observance, and the time frame normally involved.
- **You have other commitments** of similar nature & impact to the above which are not addressed by normal grounds for special consideration (unexpected). You must provide documentation as advised by MLS Wellbeing COordinators or Assistant Dean of Teaching & Learning.

→ For further information: email [law-wellbeing@unimelb.edu.au](mailto:law-wellbeing@unimelb.edu.au) before the assessment due date.

## MORE INFORMATION

For further information or to book an appointment with one of the Wellbeing consultants

- See <https://law.unimelb.edu.au/students/academic-support-and-wellbeing/wellbeing/procedures>
- Contact MLS Wellbeing by visiting the office on MLS Mezzanine, or by email ([law-wellbeing@unimelb.edu.au](mailto:law-wellbeing@unimelb.edu.au))

## DO I NEED HEALTH INSURANCE COVER? WHAT AM I ELIGIBLE FOR?

The Department of Immigration and Border Protection requires overseas students to maintain 'Overseas Student Health Cover' (OSHC) for the duration of their time in Australia. This is insurance to assist students to meet the costs of medical and hospital care they may need while in Australia. This will also pay limited benefits for ambulance services and pharmaceuticals. This is a **mandatory** requirement for all students (except those from Belgium) under the conditions of the student or bridging visa.

### *Which insurers offer OSHC policies for international students?*

- Bupa- There is a Bupa client services representative on Level 1 of the Health Services Building from 9am to 5pm MOnday to Friday to assist you with enquiries and renewing your membership. This is free if you are covered by Bupa or Allianz. Otherwise, you may be able to get refund for the consultation fee through your insurer
- People Health Limited (Allianz Global) OSHC,
- Medibank Private.
- Australian Health Management.
- Nib Health Funds Limited.

### *What if I have problem with my OSHC insurer, policy or bill for treatment?*

You should contact your insurer. If you are still unable to resolve your enquiry you should contact the Private Health Insurance Ombudsman (PHIO) which provides a free independent service to help consumers with health insurance problems and enquiries. Contact the PHIO by phone (1300 362 072), email ([phio.info@ombudsman.gov.au](mailto:phio.info@ombudsman.gov.au)) or the PHIO webstie (<http://www.ombudsman.gov.au/>). **For more information see:**

- <https://www.health.gov.au/internet/main/publishing.nsf/Content/overseas+Student+Health+Cover+FAQ-1>
- <https://students.unimelb.edu.au/admin/student-visas/overseas-student-health-cover-oshc>

## WHERE SHOULD I GO IF I NEED TO SEE A DOCTOR? (PART 1)

### Health Services at UoM:

Health Services at the University of Melbourne offers appointments to see doctors regarding any medical condition - including general checks, mental health, sexual health, Women's health (Papsmeears, cervical cancer vaccine, breast examinations and gynaecological concerns), Men's health (prostate checks). They can also refer patients to a variety of specialists including mental health professionals.

Appointments can be made between 8:45 am and 5 pm Monday to Friday by calling 0383446904 or visiting their website (<http://services.unimelb.edu.au/health/about/appointment>).

- New patients must fill in information forms regarding their medical history - these can be found on the above website and are confidential.
- If you require an interpreter let them know when you book the appointment
- You must bring to your appointment: your student card and your private health insurance card or information.
- The fees depend on your insurance producer tso bring your member card or information with you. If you are not covered by Bupa or Allianz Global, you may be required to pay a fee and claim the rebate from your provider. Some services are not covered by you insurance (such as vaccinations). There is a fee for non-attendance of appointments or not paying any fees on the day of your visit. For mental health issues, appointments may be partially covered through your insurer in a GP provides a referral to other psychological services.

For more information or to make an appointment, visit: <http://services.unimelb.edu.au/health>

## WHERE SHOULD I GO IF I NEED TO SEE A DOCTOR? (PART 2)

### After hours health care

- A doctor from the Home Visiting Doctors Services can visit you at your home.
  - Book by calling 03 9429 5677, or visiting <https://homedoctor.come.au>
  - There will be no out of pocket cost for visits for those with OSHC insurance as this service bills directly to BUpa and Allianz Global insurance and some other OSHC providers.
- International students with:
  - Bupa OSHC insurance can obtain free 24/7 health advice by calling 13000 884 235.
  - Allianz Global can obtain free 24/7 health advice by calling 18000 814 781.

## GENERAL SAFETY INFORMATION

### Security Escorts

Campus Security Escorts are available 24 hours 7 days a week to assist you with First aid and can walk you to your car, or tram/bus stop, or between venues. To contact campus security:

- Look under 'support services' on the UniSafe app which can be downloaded from the App Store or Google Play
- Call 03 8344 6666 or 18000 246 066 (for security escorts or general security support).
- It is recommended that you pre-book this service

### Campus Security:

Campus security patrols the Parkville campus 24-hours a day and are responsible for the University community and property. Report any incidents or suspicious activity to security immediately.

### The Safer Community Program (SCP)

SCP provides students with the opportunity to seek a safe place to talk about your concerns, support and management strategies, advice and referral information, on various matters including the following:

- If you feel threatened, unsafe or have received unwanted attention
- Concerns about someone harming themselves or someone else
- Someone behaving in a way that concerns you or caused harm
- Discrimination, bullying or sexual harassment or assault

Contact SCP by emailing [safer-community@unimelb.edu.au](mailto:safer-community@unimelb.edu.au), calling 03 9035 8675 or visiting [www.safercommunity.unimelb.edu.au](http://www.safercommunity.unimelb.edu.au).

## WHERE CAN I GET HELP WITH SEXUAL ASSAULT ISSUES? (PART 1)

If you are in immediate danger or need after-hour support call University Security on 03 8344 6666

Several services are available that can provide **support, referrals and counselling** about sexual assault issues, including:

- Safer Community Program at: 03 9035 8675, or [safer-community@unimelb.edu.au](mailto:safer-community@unimelb.edu.au)
- Counselling and Psychological Services (<http://services.unimelb.edu.au/counsel>) (see above)
- Health Services (<https://services.unimelb.edu.au/health>)
- Services outside the University
  - Sexual Assault Crisis Line Vitoria (SACL) ([www.sacl.com.au](http://www.sacl.com.au)) -after-hours, confidential, telephone crisis counselling service for victims/survivors of past & recent sexual assault.
  - Victorian Centres Against Sexual Assault
  - The Royal Women's Hospital



## WHERE CAN I GET HELP WITH SEXUAL ASSAULT ISSUES? (PART 2)

Reporting If you or someone you know has been sexually assaulted you can report this to:

- The University's Safer Community Program: they provide you with support, referrals and information to assist you. If you report and alleged sexual assault to the Safer Community Program, they may encourage you to report any criminal matter to Victoria Police.
- Victoria Police: you have a right to report sexual assault to the police and receive legal protection. An information booklet about reporting sexual assault to the Vitoria Police can be found on the link below.

For more information on what constitutes 'sexual assault', the services available to provide support, referrals and counselling, and reporting sexual assault, visit: <https://safercommunity.unimelb.edu.au/sexual-offences>.

## FURTHER EXTERNAL SUPPORT

If you require further support contact MLS Wellbeing (law-wellbeing@unimelb.edu.au) and they would be happy to point you in the right direction, or contact following relevant resources:

- Mensline: a 24/7 support, information and referral service run by professional counsellors for men with family and relationship concerns. Contact: [www.mensline.org.au](http://www.mensline.org.au)
- eSafety Women: provides resources aimed to help women manage technological risks and abuse by providing women with tools needed to be confident online. Contact: [www.esafety.gov.au/woan](http://www.esafety.gov.au/woan)
- Safesteps -- family violence Response Centre: free 24/7 service by women for women and children experiencing violence and abuse from a partner or ex-partner, family member, or someone close to them. Contact: [www.safestps.org.au](http://www.safestps.org.au)

### **Addiction**

- Directline: 24/7 free and confidential counselling, information and referral for those who are or who are concerned about another with an alcohol or drug problem. Contact: [www.counsellingonline.org.au](http://www.counsellingonline.org.au)
- Gambling Help Online: 24/7 free counselling information and support via online chat, email or phone for those affected by gambling. Contact: [www.gamblinghelponline.org.au](http://www.gamblinghelponline.org.au)

### **Scams and Online safety**

- Scamwatch: a resource run by the Australian Competition and Consumer Commission which provides information about how to recognise, avoid and report scams, and where to seek help if you have been affected by scams. Contact: [www.scamwatch.gov.au/get-help](http://www.scamwatch.gov.au/get-help).
- esafety Commissioner: Government commissioner committed to helping young people have safe, positive experiences online and encourage behavioural change. They also provide a complaints service for those who experience cyberbullying. Contact: [www.esafety.gov.au/complaints-and-reporting](http://www.esafety.gov.au/complaints-and-reporting).
- ACORN (Australian Cybercrime Online Reporting Network): government policing initiative that allows the public to securely report instances of cybercrime and provides advice to assist people recognise and avoid common types of crime. Contact: [www.acorn.gov.au](http://www.acorn.gov.au).

## HOUSING

### *Affordable Housing for international students*

- You should check out the University's recommendations for affordable housing on: <https://services.unimelb.edu.au/housing>

### *Emergency housing:*

- The Student Housing service at the University of Melbourne provides support, information and referrals for students who are experiencing a housing crisis and are in need of short term accommodation
- Contact: [services.unimelb.edu.au/housing/emergency-accommodation](https://services.unimelb.edu.au/housing/emergency-accommodation).

### *Renting rights*

- Visit the Consumer Affairs Victoria website which has information on renting rights in 27 languages (<https://www.consumer.vic.gov.au/internationalstudents>).
- As an international student you have the same rental rights as Australian citizens. What these rights are depends on your living situation, for example, if you are living in boarding or homestay arrangements you may not be covered by Victorian renting laws.

## WORKPLACE RIGHTS

Everyone who works in Australia has basic rights and protections, including the right to proper condition and a minimum wage. For more information or if you think your workplace rights are being violated visit:

- JobWatch Employment Rights Legal Centre - For free and confidential telephone information and referral service call 03 9662 1933. For more information visit: <https://jobwatch.org.au>.
- Fair Work Ombudsman - For information about your workplace rights and obligations including guides, templates and pay calculators and information for visa holders and students visit: <https://www.fairwork.gov.au>

## CAREER PROSPECTS

This depends on a number of factors, including your qualifications, grades, language capabilities, age, etc. For more information, see:

- The GLSA's Global Careers Guidebook and website (<https://www.the-glsa.com>)
- The Melbourne Law School Careers Services (<https://law.unimelb.edu.au/students/career-services>) and consultants (Book appointment via the 'Law online' link on <https://law.unimelb.edu.au/students/career-services/services-and-resources>)
- A Migration Agents Registration Authority (MARA). To find one check out:
  - Home Affairs at <https://www.homeaffairs.gov.au/trav/visa-1>
  - MARA at <https://www.mara.gov.au/search-the-register-of-migration-agents/>

## SOCIALISING

There is a vast range of opportunities to socialise, and many are specifically for international students. These include various clubs, and the following opportunities provided by societies at Melbourne Law School:

- The Tandem Mentor Program run by the GLSA and LSS
- The Global Law Students' Association (GLSA)
  - Social events throughout the year
  - Catch up with International Student Liaisons at lunch over coffee throughout the semester
- Various social activities run by the Law Student Society (LSS), including: Garden Party, Law Ball, Spring Social.
- Activities run by the Melbourne China Law Society (MCLS)

## ACADEMIC SKILLS

### Legal Academic Skills Centre (LASC) Workshops

The Legal Academic Skills Centre (LASC) runs a variety of workshops for JD, MLM and Research students throughout the year to help you practice and gain experience with legal skills and receive feedback in the moment. Information and the link to register for these workshops can be found here: <https://law.unimelb.edu.au/students/lasc>

### Early Academic Guidance for Legal Education (EAGLE)

Eagle is a Melbourne Law School Program run by LASC, where later year JD students facilitate small groups of up to 10 new JD students. The groups meet for one hour per week in semester 1 to discuss strategies, techniques and skills for studying law generally, and for subjects in the first year subjects in semester 1. For more information visit: <https://law.unimelb.edu.au/students/lasc/facilitated-study-groups>

### Legal Academic Skills Centre (LASC) Advisers

Book an Appointment with the Legal Writing and Academic Skills Advisers at the Legal Academic Skills Centre (LASC) for assistance on:

- How to approach the research for your assignments
- Writing for assessments in law
- Resources that will help you to build your academic skills
- Strategies for maintaining your health and wellbeing during your time in law school

You can drop by the Legal Academic Skills Centre on the 3rd floor of the MLS library. However they are often busy, so it's best to book an appointment in advance. For more information and the link to book an appointment, see: <http://law.unimelb.edu.au/students/lasc/booking-a-consultation>

### Legal Academic Skills Centre (LASC) LMS page and website

Check out Melbourne Law School's hub for academic skills, legal writing, exams and more at <https://successatmls.com> and the LASC page on the LMS. Both provide resources and advice on note-taking, legal writing, research, exams, working in syndicates, networking and more. Specific resources to note include:

- 'Guide to Academic Success' which includes information on Skills-building, Tracking Research, Writing for Law, Footnoting, Exam preparation, Oral Presentation and Checklists.
- The module on <https://successatmls.com> 'Academic Integrity' which helps students understand the requirements of academic integrity, including referencing, quoting vs paraphrasing, long quotes, turnitin and more.

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For further queries please contact:

- The GLSA International Student Liaisons ([glsa-international@lists.unimelb.edu.au](mailto:glsa-international@lists.unimelb.edu.au))
- The LSS International Students' Representative ([International@mulss.com](mailto:International@mulss.com))
- MLS Careers Consultant, Rachel Sun ([rachel.sun@unimelb.edu.au](mailto:rachel.sun@unimelb.edu.au))
- MLS Wellbeing ([law-wellbeing@unimelb.edu.au](mailto:law-wellbeing@unimelb.edu.au))
- Judith Marychurch, Assistant Dean - Teaching & Learning ([jmarychurch@unimelb.edu.au](mailto:jmarychurch@unimelb.edu.au))
- Wendy Ng, MLS Equal opportunity Liaison Officers for international, Cultural Diversity and Non English-speaking Background (NESB) Students ([Wendy.ng@Unimelb.edu.au](mailto:Wendy.ng@Unimelb.edu.au))
- Student Visa Team at the University of Melbourne ([student-visa@unimelb.edu.au](mailto:student-visa@unimelb.edu.au))